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| HBKU Thematic Research Grant Program  1st cycle-2021  **HBKU Research**  Proposal Title: ------------------------------  Submitting Entities: -----------------------  Date:.....................................   |  |  |  |  | | --- | --- | --- | --- | | Proposal Title |  | | | | Thematic Area of Application |  | | | | Home Entity Name |  | | | | Lead Applicant (Title, Full Name) |  | | | | List of other participants | |  |  |  | | --- | --- | --- | | Staff Name | Title | Home entity | |  |  |  | |  |  |  | |  |  |  | | | | | Proposed Budget | QAR | Project Duration | months | |
|  |

The proposal should not exceed Seven pages (sections 1-9) and should include the following sections, excluding Table of Content, Reference and Appendix. Please DO NOT change the style (margins, font, size, space, etc.). Please strictly use this template. Remove all red font before submitting.

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# Executive Summary

Provide a summary about the project, motivation/importance/relevance, and the expected outcome

# Brief Background including Prior Art

Description of the background, benchmarks, existing solutions, comparison and analysis. This section must entail a brief overview of the scientific and theoretical framework of the project, ensuring that relevant information is included in order to effectively place the proposal into context.

# Project Description

Description of the project and the proposed approach with supporting sketches, graphics and illustrations; emphasize why and how it is unique, innovative, and different from the existing solutions, if any. Clearly and in detail describe the project What, Why and How. Clearly describe expected project outcomes and timeline (e.g., Project Roadmap). Describe how the project is aligned with HBKU Thematic Research Focus Areas.

# Project Partner Entity/Entities

*Description of the role of other entity partners, their contributions and activities*

# Project Plan and Deliverables

Describe and explain your overall methodology/technical approach and a list of main activities and deliverables

| ***Main Activities*** | ***Key Milestones*** | ***Start Date (M-Y)*** | ***End Date (M-Y)*** | ***Deliverable*** | ***Responsible Member Name - Entity*** |
| --- | --- | --- | --- | --- | --- |
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# Potential Applications and Stakeholder Interest

List and describe potential applications, sectors, beneficiaries and stakeholders, and how they can be applied.

# Potential Intellectual Property

State any new IPs that shall emerge from this work.

# Project Resources

List of existing resources that will be utilized for this project

|  |  |  |
| --- | --- | --- |
| Resources | Description | Entity |
| Staff |  |  |
| Equipment |  |  |
| Consumables |  |  |

List of new resources that will be procured for this project

|  |  |  |  |
| --- | --- | --- | --- |
| Resource | Requested Budget (QAR) | Justification | Procurement lead time |
| Personnel\* |  |  |  |
| Equipment, |  |  |  |
| Research consumables |  |  |  |
| Total |  |  |  |

\* non-FTE researchers (e.g., Postdocs, research assistants) can be co-funded by this grant. Entity will be required to share the cost of non-FTE hires.

# Project Risks and Mitigation Plans

|  |  |  |
| --- | --- | --- |
| Identified Risks | Impact (high-medium-low) | Mitigation Plans |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

# References

*Only relevant references*

# Appendix

*CVs of applicant and the participants with relevant information such as education, experience and publications.*

**curriculum vitae (CV)**

**Name**

Phone: *(000) 0000-0000* Address: *Add your address*

Email: *Add your email* Nationality: *Add your nationality*

**Publications**

*List the publications most relevant to your proposal in an acceptable reference format commonly used in your field*

**Areas of Expertise**

*Provide a summary of your relevant skills and areas of expertise*

**Link**

*Add a link to your website/LinkedIn profile (if available)*