

<b>Policy Owner:</b>	Provost			 <p>جامعة حمد بن خليفة HAMAD BIN KHALIFA UNIVERSITY عضو في المؤسسة قطر Member of Qatar Foundation</p>
<b>Responsible Unit:</b>	Provost Office			
<b>Policy Name:</b>	Distinguished Professor			
<b>Policy ID Code:</b>	AC FA.03.009	Rev. 01	Page 1 of 3	

## **DISTINGUISHED PROFESSOR POLICY**

Ver.	Approval Date	Effective Date	Type of Change	Approved by
00	08/05/2017	08/05/2017	Initial Release	Board of Trustees
01	01/02/2023	01/02/2023	Review	President

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## 1. Purpose

This policy governs the conferment of the title of “Distinguished Professor” to an HBKU faculty who demonstrated significant impact and sustained excellent performance.

## 2. Scope

Conferring the Distinguished Professor title on a faculty member acknowledges his/her sustained excellence. The honorific title of Distinguished Professor exemplifies the HBKU’s commitment to academic excellence. The title may be conferred to retain or attract outstanding scholars who are envisioned to contribute positively to the enrichment of students’ learning experience and research and the advancement of the institution.

## 3. Terms, Abbreviations, and Definitions,

Term/Abbreviation	Definition
Distinguished Professor	The highest honorific designation conferred by the University to recognize extraordinary, national, regional and international scholarly attainment of an individual at the rank of full professor or its equivalent.
Distinguished Professor Committee	A committee appointed by the Provost and is made of at least five senior professors.

## 4. Policy

### 4.1. General Principles

- 4.1.1. The title of Distinguished Professor is conferred to faculty members who demonstrate exceptional leadership in their scholarship as confirmed by national, regional and/or international reputation. The honorific title is conferred on a selected few faculty who exemplify the title and who significantly contribute to the advancement of HBKU.
- 4.1.2. HBKU is not obliged to confer the title in a given year.
- 4.1.3. Conferring the title is under the jurisdiction of the President and is based on a rigorous review by the Distinguished Professor Committee.
- 4.1.4. Conferment of the Distinguished Professorship is not a promotion to a higher rank. The conferment procedure is distinct and does not resemble the academic rank promotion procedure.

### 4.2. Qualifications

- 4.2.1. Distinguished Professors should exemplify eminent scholarship with international reputation in the field. The expectations are well beyond that of a full professor at HBKU.
- 4.2.2. The candidate must have completed at least five years at the rank of full professor or its equivalent.
- 4.2.3. Must demonstrate exceptional excellence in teaching, scholarly work, and service. Excellence in teaching, scholarly work, and service is scaled proportionally to the assigned responsibilities.
- 4.2.4. A proven record of achievements demonstrating interest in mentoring growth and advancement of their students, colleagues, and the university.

### 4.3. Eligibility

- 4.3.1. Current HBKU faculty who are recognized for exceptional achievements and have held the full professor rank or its equivalent for at least five years.

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- 4.3.2. Hiring entities may, to attract high-caliber candidates, nominate an incoming faculty with exceptional credentials that merit the title.

#### 4.4. Review and Approval

- 4.4.1. The Distinguished Professor Committee shall evaluate all nominations and applications to the Distinguished Professor title. Upon a rigorous and thorough review of the applicants/nominees' files, the committee shall make recommendations to the Provost.
- 4.4.2. The Provost reviews and eventually endorses the nomination and forwards his/her recommendations to the University President. The conferment of the title is under the authority of the President.
- 4.4.3. The conferment of the Distinguished Professor title shall be effective on July 1st.
- 4.4.4. HBKU is not obliged to confer the title each year.
- 4.4.5. Re-application/re-nomination is allowed only if the new dossier demonstrate substantially higher advancement compared to the previous dossier.

#### 4.5. Expectations & Benefits

- 4.5.1. Holders of the title are expected to maintain exceptional performance appropriate for the honorific title.
- 4.5.2. The recipient of the Distinguished Professorship title is entitled to hold the designation for the remainder of his/her active service at HBKU. The title Distinguished Professor Emeritus may be conferred upon retirement.
- 4.5.3. The honorific title may be used in publications, correspondence, webpages, business cards, and applications for contracts and grants. Other benefits may include:
- Start-up fund, this benefit is limited to external hires;
  - Rolling contract; and
  - Salary top-up.

### 5. Associated Procedures, Guidelines, and Supporting Documents

AC FA.03.009.01 - Distinguished Professor Procedure

AC FA.03.009.00.51 - Distinguished Professor Committee Terms of References

### 6. References and Related Policies

AC FA.03.001 - Faculty Employment Policy

### 7. Source, Responsible Office, Authority

This policy and accompanying procedures were developed by the Office of the Provost, reviewed and endorsed by the University Academic Programs and Studies Committee, endorsed by the University Policy Officer, the Provost, and the University President, and approved by the BOT. This policy assigns the implementation of this process to the HBKU Provost in collaboration with appropriate college committees and deans.